

LAKE HAVASU CITY ANNOUNCES AN EXCITING OPPORTUNITY FOR AN EXPERIENCED

DIRECTOR OF OPERATIONS & MAINTENANCE

SUBMIT RÉSUMÉ AND COVER LETTER, INCLUDING SALARY EXPECTATION, TO:

HUMAN RESOURCES/RISK MANAGEMENT
2330 MCCULLOCH BLVD N
LAKE HAVASU CITY, AZ 86403
Email: hr@lhcaz.gov



INITIAL RÉSUMÉ REVIEW WILL TAKE PLACE ON SEPTEMBER 25, 2015. INTERESTED CANDIDATES ARE ENCOURAGED TO APPLY AS SOON AS POSSIBLE. ADDITIONAL RÉSUMÉ REVIEW WILL ONLY BE CONDUCTED IF NECESSARY.

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OUR COMMUNITY

Lake Havasu City is located on the eastern shore of Lake Havasu on the Colorado River border in the midst of a triangle whose three (3) points are Las Vegas, Los Angeles and Phoenix. McCulloch Properties, Inc. established the town in 1963 and incorporated in 1978. The city encompasses approximately 42 square miles. It is the home of the London Bridge, which was authentically reconstructed in 1971 and is one of Arizona's top tourist attractions.

Between 1990 and 2013, the City's population increased by over 116%, from 24,363 to approximately 52,742. The city's growth is attributed to affordable housing, an excellent school system, low crime rate, clean environment, great recreational opportunities, and mild winter temperatures. With more than 300 sunny days a year, Lake Havasu City is a great place to live and raise a family.

A GREAT PLACE TO LIVE AND RAISE A FAMILY

Lake Havasu City offers a broad range of community facilities, including an airport, neighborhood and regional parks and amenities, two movie theater complexes, a library, and historical museum. The City is proud to be the home of a premium shopping mall, The Shops at Lake Havasu, which opened in 2008 with over 720,000 square feet of commercial retail space. The mall is anchored by Dillard's, J.C. Penney's and Super Wal-Mart. Additional shopping may be found in the Channel Riverwalk District and the Uptown McCulloch Main Street District, which is also host to many special events throughout the year.

Lake Havasu City is located at the base of the Mohave Mountains in an area described as "low desert." Lake Havasu City and the surrounding area are part of the northern and western limits of the Sonoran Desert. Lake Havasu City's elevation ranges from 450 feet above sea level at the lake shoreline, to 1,500 feet above seal level at the foothills. The Mohave Mountains rise to over 5,000 feet in elevation just a few miles east of the community.

Lake Havasu City has six (6) elementary schools, one (1) middle school, one (1) high school and several charter and private schools. For the school year that began in August 2014, enrollment in Lake Havasu Unified School District is 5,640. Mohave Community College was established in 1971 and was first accredited in 1981. The college has four (4) campuses in Mohave County, with student population of 4,256. Northern Arizona University (NAU), in partnership with MCC, offers residents an opportunity to obtain advanced degrees without leaving the area. Arizona State University (ASU) opened a local campus in Fall 2012 and currently offers fourteen (14) degree programs and has a student population of 123.

OUR LOCAL GOVERNMENT

Lake Havasu City operates under the council-manager form of government. The Mayor and six (6) members of the City Council are elected at-large to overlapping four (4)-year terms. The City Council is the legislative body responsible for the overall policies and direction of the City. The Council appoints the City Manager, City Attorney and City Magistrate. The City operates under general law and the constitution and laws of the State of Arizona.

Lake Havasu City provides a full array of municipal services including police, fire, operations, water, wastewater, community services; and all the traditional internal support functions. In addition to traditional services, the City also operates a municipal airport and Havasu Mobility program.

The City has an operating and capital budget of \$418.7 million for FY15/16, a classified (full-time) workforce of 450 and an unclassified (part-time) workforce of about 150. The City has an excellent bond rating and maintains a healthy fund balance reserve.

THE OPERATIONS & MAINTENANCE DEPARTMENT

Lake Havasu City's Operations & Maintenance Department is responsible for providing and regulating essential services such as potable drinking water, sanitary sewers, the development of open spaces and facilities, flood control, street, highway, public transit, and airport transportation systems.

The Operations & Maintenance Department is comprised of three (3) divisions: Maintenance Services (including Vehicle Maintenance), Wastewater, and Water; and four (4) sections: Administration, Airport, Engineering, and Transit. Responsibilities include the administration of the majority of the City's extensive Community Investment Program.

The Maintenance Services Division provides daily maintenance for all of the many City facilities including parks, right-of-ways, and buildings. This includes recreational buildings, parks, landscaped areas and streetscapes, washes and drainage structures, City buildings, special projects and events, and fields, as well as the Airport. The division is also responsible for providing preventive maintenance, emergency repairs, and administrative services for all the City's vehicles and equipment.

The Wastewater Division is responsible for the collection and treatment of all the sewage generated in the City which is connected to the sewer system.

The Water Division is responsible for providing potable water to the City's residents; operates and maintains the water treatment plant and all existing well pump stations, storage reservoirs, transmissions, and distribution lines; and, provides and installs service connections and meters to every residence and business in the City.

EDUCATION & EXPERIENCE

Bachelor's Degree with nine (9) years of progressively responsible public sector experience, including four (4) years at the management level. A Master's Degree is desired.

The Director of Operations & Maintenance is an at-will position and serves at the pleasure of the City Manager.

THE IDEAL CANDIDATE

The successful Director of Operations & Maintenance will possess the following traits, characteristics, knowledge and skills:

- Outstanding interpersonal and team building skills
- Visionary
- Flexible, innovative approaches to issues and problem solving, including excellent active listening skills
- Strong strategic planning and personnel management skills
- Integrity and leadership as a professional public administrator who can quickly earn respect, trust and credibility inside and outside the City organization
- Strong customer service orientation
- Self-motivated and have the ability to empower and motivate staff
- Support employee development and involvement
- Coaching management style; open to input; firm decision maker
- Outstanding oral and written communication skills
- Knowledge of governmental financial operations including accounting, budgeting, and financial reporting
- Strong working knowledge of government procurement standards
- Knowledge of applicable Arizona laws, rules and regulations with regards to municipal finance
- Ability to embrace and lead change
- Experience in developing and implementing long-term financial planning
- Experience in alternative financing options for capital projects

COMPENSATION & BENEFITS

The hiring range for this position is \$106,662 - \$133,557 based on candidate qualifications. The City offers an attractive benefit package that includes:

RETIREMENT: Arizona State Retirement System (ASRS); Pre-tax contribution of 11.48% with City match; long-Term disability pre-tax contribution of 0.12%, with City match for a total contribution of 11.6%. Opportunity to purchase prior public sector, government & military service toward retirement.

457 DEFERRED COMPENSATION: Optional participation through ICMA-RC or Voya.

INSURANCE: Comprehensive health benefit coverage to include medical, Rx, dental, vision, and short-term disability.

LIFE INSURANCE: City paid employee life insurance (\$40,000) and accidental death and dismemberment coverage (\$40,000); \$5,000 coverage for spouse and children tied to medical plan enrollment.

HOLIDAYS: 11 paid holidays annually

PAID TIME OFF (PTO) LEAVE: Increases with longevity

SHORT-TERM DISABILITY (STD): City paid premium



To learn more about our City, and to view the City's budget document online, we invite you to visit our website at:

www.lhcaz.gov

LAKE HAVASU CITY IS AN EQUAL OPPORTUNITY EMPLOYER.